

**Arkansas State University**  
**COPE MEETING MINUTES**  
**Thursday, September 16, 2023, at 3:30 pm**  
**ELS 216**

**Members Present:** Amanda Lambertus                      Anette Hux                      Mitch Mathis  
Savannah Cormier                      Nina Crutchfield,                      Colleen McNickle  
Alicia Shaw                      Lisa Rice                      Julie Milligan  
Natalie Johnson-Leslie                      Joan Henley                      Karen Graham  
Jonghee Choi proxy for Diana Williams/Joanna Grymes

**Absent:** Savannah Cormier

**Ex-Officio**

**Members:** Mary Jane Bradley                      Lance Bryant                      Wayne Wilkinson  
Audrey Bowser                      Karen Melton

**Zoom:** Tonja Fillippino,

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- I. The meeting was called to order at 3:30 by Dr. Amanda Lambertus the 2022-2023 Chair. No formal agenda. The floor opened to nominations for COPE leadership. Dr. Tonya Fillippino was nominated to be chair but declined due to her location in BeBee.
- II. Dr. Amanda was nominated, and she accepted. Dr. Annette Hux made the motion, and Natalie seconded.
- III. Nomination was opened for Vice-Chair, Dr. Annette nominated Dr. Tonja and Dr. Joan Henley seconded. Dr. Natalie Johnson-Leslie was nominated by Dr. Joan Henley and Dr. Annette Hux seconded for recorder. Hence, voting for the 2023-2024 COPE leadership was completed.

***Announcements:***

- IV. Dean MaryJane Bradley reiterated the lowering of the content Praxis score that was discussed in the EPP meeting by Dr. Audrey Bowser on Wednesday, September 13, 2023. She further explained we have 5 residents in schools, one at Nettleton and 4 in Educational Leadership. There are also two aspiring leader teacher candidates, one at Nettleton and one at Fox Meadows—earning up to \$50,000 yearly. Each has a mentor teacher to work with.

Furthermore, she explained that apprenticeship is another pathway for teachers to get into the classroom, especially in light of the teacher shortage. For the apprenticeship, the

worker has to be committed to 10 hours weekly tutoring students enrolled in a teacher education program. For example, a school secretary could apply for an apprenticeship in a school.

V. Dr. Amanda Lambertus indicated we needed an efficient system such as TEAMS app to have all our curriculum materials and COPE content. Currently, Dr. Joana Grymes is using CurricuLOG.

VI. No old business—None

VII. New Business—Dr. Lance Bryant

The updated COPE roster with the new people will be sent out

On Tuesday Dr. Lisa Rice, and Dr. Audrey Bowser met to talk about the verbiage of the goals, mission vision, and motto versus the quality assurance plan (QAP). There is a difference in verbiage for the EPP, Diversity Action Plan, TE Handbook, and Intern Handbook.

**Recommendation:** This needs to be fixed for consistency. The goals in the Quality assurance (QAP) were measurable we want that alignment. The goals in the TE handbook need to match Motto, Mission, and Philosophy. The QAP will not be posted until all documents are aligned. Dr. Lisa Rice will send the document being reviewed.

Student Perception Assessment—proposing an alternative for both students to get data to satisfy CAEP

Dr. Lance Bryant outlined that it is not the intent to come to COPE and rush any decision to be made; must be voted on by the EPP and COPE agrees. Time is of the essence. If we agree, before the next EPP meeting here is what we would like to do and take a vote. All the documents with varying statements have to be posted online before the CAEP accreditation team comes for the campus visit.

Dr. Bradley reminded us that we need to be cognizant that we will have at least 2 documents one governing the EPP Unit and one for the college of education. Dr. Annette Hux —stated that is interesting to see the differences among the documents.

Dr. Amanda Lambertus—reminded the group that we will not meet again before the next EPP meeting. Dr. Lance Bryant proposed that at the next EPP meeting, we bring forth to the faculty the differences in the documents and ask for a vote at the EPP level.

**Recommendation:** Keep the mission short, specific, and measurable. In the past 15 years to meet the 2009 NCATE accreditation, the mission and vision, etc were streamlined. Dr. Alicia Shaw—mentioned that collective commitments for the EPP reflect on the mission and vision linked back to the college mission.

**Motion:**

Dr. Annette Hux--moved the motion for all goal, mission, and vision statements to be sent to COPE for review for voting; then we bring the results of the vote to the EPP for a full vote then the documents can be ready for the CAEP visit.

The motion was seconded by Dr. Joan Henley, and all agreed on this process.

Dr. Lisa Rice will send the QAP to Dr. Amanda Lambertus for distribution to the EPP.

Voting on the first motion:

All in favor –all agreed to send completed document out to COPE

No obstinances

Dr. Mary Jane Bradley suggested that after the alignment, the goals, values, and mission statements must be shared with all stakeholders including students. We must “Say it, send it believe it before October 26, and live it

VIII. New business--None

Mitch Mattis made a motion to adjourn at 4:02

Seconded by Dr. Amanda Lambertus

Next meeting October ...